



To: Delaware Foreign Admitted Companies
Annual Statement Contact

From: Linda Sizemore, CPA, CFE
Director of Company Regulation

Date: December 29, 2014

Re: **Information Regarding Regulatory Filing for 2015 Annual Statements**

Annual "Filing Requirements" letter is a standardized state-filing checklist developed by the NAIC. Answers to questions you may have concerning filings and procedures can be found in the NAIC's Annual Statement Instructions for various insurers.

1. Per Domestic/Foreign Insurers Bulletin No. 68, the Delaware Insurance Department has chosen to allow foreign domiciled companies to file their Jurat page and any other filing due (in a combined PDF format) via email to **DOI_AnnualStatement@state.de.us**. With this change, **we will no longer be accepting hard copy statement filings**.
2. **PENALTY:** Per 18 Del. C. §526a., a fine of \$100.00/day (per company) for late or improperly submitted statements filings received after the due date.
3. **PAYMENTS:** All Companies are encouraged to use OPTins to file Premium Taxes and fees electronically.
4. **CONTACT INFORMATION FORM:** If your contact information has changed, please complete the Contact Information Form. This should be submitted separately from the annual statement filings at **BERG@state.de.us**.

For Premium Tax questions, please contact Ann Fletcher at (302) 674-7383 or Ann.Fletcher@state.de.us.

For any other questions, please contact the Department at (302) 674-7330 or BERG@state.de.us.