



## Premium Finance Requirements

The following is a list of documents and/or information required to file an application to obtain status as a licensed Premium Finance Company:

1. Completed Application Form PF-1.
2. Biographical Affidavits (Form PF-3) for Officers and Directors.
3. Certificate of Incorporation or Certificate of Existence, certified by home state.
4. By-Laws, if applicable, certified by Secretary of Company.
5. Financial Statement.
6. Premium Finance Agreement.
7. Rate or Service Charge Table.
8. Designation of individual for receipt of bulletins, regulations and notice of regulatory proceedings (Form D-2).
9. FEE: \$300.00 application fee.  
Checks made payable to the Delaware Department of Insurance.

FORMS: D-2 – Designee to Receive Bulletins, etc.  
PF-1 – Application for License  
PF-2 – Application for Renewal License  
PF-3 – Biographical Affidavit  
PF-4 – Annual Report

REFERENCES: 18 Del. C. Chapter 48  
Regulation 2001 (f/k/a Regulation 21)

Contact: Antoinette Handy  
(302)374-7338  
FAX (302)739-2709